

EasyDo Digital Technologies

<https://easydo.co/job/chief-accountant/>

Chief accountant

Description

Empowering our Clients with People-Driven Digital Innovation Across Europe

We are a Group managing digital IT services and solutions, driven by people, innovation, agility, and deep industry insight. We are working with the largest private and public institutions to deliver IT services and solutions.

Being an entrepreneurial digital services group with a Human-Sized Tech Company, we are built by passionate experts and led by seasoned leaders in IT and digital transformation.

Job Summary: Responsible for the management and reporting of financial information, including analysing data, preparing financial reports, budgets, tax returns, and accounting records.

Responsibilities

- Organise accounting records such as registers, ledgers, journals and individual accounts
- Evaluate and reconcile diverse financial operations, inspect and confirm source documents, including invoices and expense vouchers to affirm commitments and post suitable records
- Assist with tax returns if required
- Accrue journals and balance sheet reconciliations
- Manage schedules of standard objectives, financial statements and reports
- Organise source documents, files and other account affiliated information
- Organise all routine registers; manage the budget and carry out analysis on all data
- Perform proper maintenance of all end-of-year records
- Maintain relevant spreadsheets, online databases and all accounting software
- Supervise invoices and keep contract filing system up to date
- Undertake audits as directed
- Maintain technical knowledge by researching accounting policies and regulations
- Organise journal entries, perform analysis on account records and reconcile statements for month ending
- Proven leadership skills with the ability to inspire and lead by example

Qualifications

Hiring organization

EasyDo Digital Technologies

Employment Type

Full-time

Date posted

May 14, 2025

- With bachelor's degree preferably Business Administration, Accountancy or Finance
- 10+ years experience in Accounting
- Strong understanding of Accounting systems and processes
- Proactive, highly motivated and flexible
- Highly organised and attention to detail
- Time and schedule sensitive
- Experienced with SAGA, MS Office including Word, Excel, and Outlook
- Strong knowledge of national accounting standards.
- Experience in tax compliance and financial reporting

Job Benefits

- Competitive salary and the opportunity to have a meaningful job where you can make a difference
- The chance to continuously evolve as a professional
- Variety of training opportunities
- Relevant career opportunities to get you where you want to be, with the IT knowledge you need
- Possibility to work in a dynamic and professional team in an international company with a strong background
- Medical insurance
- Meal tickets.

Contacts

hiring@easydo.co